

AI Productivity Hacks Webinar

Description:

In this presentation, faculty and staff will learn practical applications of AI that can help increase productivity and efficiency. Gain valuable insights and tools that can be used to harness the power of artificial intelligence in your work.

[PowerPoint Slides](#)

Presentation Outline:

- 1) Introduction
 - a) Presenter background and goals for presentation
 - b) What we covered: (Large Language Model Chatbots, Prompt Framework, When to use various AI Tools, AI Personal Assistant, AI Teaching Assistant, Research and Writing)
- 2) Large Language Model Chatbots
 - a) [Comparing AI Chatbots](#)
 - b) [Prompt Framework](#)
 - i) [70+ ChatGPT Prompts for Productivity - AI Habit](#)
 - ii) [Prompt Library — AI for Education](#)
- 3) Using AI as a Virtual Assistant
 - a) Summarize Text and Video
 - i) <https://www.summarize.tech/>
 - ii) [Text Summarizer | QuillBot AI](#)
 - b) Generating Emails
 - i) [Email Responses — AI for Education](#)
 - ii) [Bing AI Compose](#)
 - c) Editing and Formatting Text using AI Chatbots
 - i) [How to Edit Your Documents Using ChatGPT: 3 Helpful Prompts! - AI For Folks](#)
 - d) Generating Ideas
 - i) [17+ ChatGPT advanced brainstorming prompts and concepts - Geeky Gadgets \(geeky-gadgets.com\)](#)
 - e) Analyzing Data
 - i) <https://g.co/bard/share/6c22bcc58494>
- 4) Using AI as a Teaching Assistant
 - a) Creating lesson plans
 - i) <https://teaching.tools/lessonplanner>
 - ii) <https://app.magicschool.ai/>

- b) Creating class and group activities
 - i) Class Activity: Political Socialization (ChatGPT)
- c) Creating Rubrics
 - i) <https://blog.tcea.org/how-to-create-a-rubric-with-chatgpt/>
- d) AI for Research and Writing
 - i) Abstract generation
 - (1) <https://x.writefull.com/abstract-generator>
 - ii) Literature review and citation recommendations
 - (1) <https://www.semanticscholar.org/>
 - iii) Research paper drafting and outlining
 - (1) <https://ahrefs.com/writing-tools/outline-generator>
 - iv) Paraphrasing and text summarization
 - (1) <https://smmry.com/>
 - v) Transcription Example
- e) Creating How to Guides
 - i) [guide • Magically create video documentation with AI](#)
- f) Student Feedback Generator
 - i) [Student Work Feedback Tool - MagicSchool.ai](#)
- 5) Q&A and Additional Resources
 - a) [Find the right app | Microsoft AppSource](#)
 - b) <aitoolreport.com/ai-tools/productivity/>
 - c) [Future Tools - Find The Exact AI Tool For Your Needs](#)
 - d) [Image Creator from Microsoft Bing](#)
 - e) [Reclaim AI | Smart Scheduling App for Teams](#)
 - f) [Getting Started with Perplexity](#)
 - g) [Grain | AI-powered Meeting Recording For All Teams](#)
 - h) [ChatPDF - Chat with any PDF!](#)
 - i) [Paraphrasing Tool - QuillBot AI](#)
 - j) [Elicit: The AI Research Assistant](#)
 - k) Elicit Webinar, SLU Center for Research
 - i) <https://www.saintleo.edu/academics/institutional-review-board#toc-resources-from-the-ctr-for-research>
 - l) <https://www.editpad.org/tool/abstract-generator>