Datatel Mnemonics

Quick Reference Guide

Student Inquiry Screens

Mnemonic	Description
AACR	Academic Credentials
ACTD	Academic Credential Term Detail
APPN	Applications
ARTR	Academic Credit GPA Totals
ATRT	GPA
CSAR	Course Section Availability Roster
CSSC	Course Section Schedule
EXTI	External Transfer Information
FGRP	Final Grade Report
INAT	Institutions Attended
LOCR	Student Locator
MGRP	Mid-Term Grade Report
RLAI	Residence Life Inquiry
RQSS	Request Summary
RYAT	Years and Terms
SACP	Academic Level
SASM	Student Academic Summary
SCHD	Student Schedule Print
SHIS	Student Hiatus Summary
SROS	Section Roster
STAL	Academic Level
STAT	Student Academic Transcript
STDT	Student Term Detail
STSC	Student Schedule
SWTH	Student Withdrawal
TCEQ	Transfer Course Equivalencies
TRAN	Transcript Print
TRCL	Transcript Course Listing
TRER	Transfer Evaluation Report
TRRQ	Transcript Request
TSUM	Test Summary

PREM = FERPA

General Ledger / Budget Reports

Mnemonic	Description
ACBL	Account Balance Inquiry
GLBA	Budget to Actual Report
GLBS	Budget Status Report
GLSA	Summary Account Availability
LGLA	List GL Activity
VOUI	Voucher Inquiry
XEDR	Department Encumbrance Report

Advisors

Mnemonic	Description
ATRT	Acad. Cred. Alt. Cum. Totals
BEVL	Batch Academic Evaluation
BLDG	Buildings
CSAR	Section Availability Report
CSSC	Course Section Schedule
EVAL	Evaluate Student Program
EXTI	External Tran for all Instruc.
FASC	Faculty Section Assignment
FGRP	Final Grade Report
MMRP	Modify Mail Recipients
PERC	Person Restrictions
SPSR	Proposed Student Program
TGN	Registration
RGPE	Registration Person Entry
SMSM	Rooms
SACP	Student Academic Program
SCHD	Student Schedule Print
SECB	Section Billing Information
SECT	Section
SESC	Section Schedule Detail
SOFF	Section Offering
SPSH	Student Program Status Hist.
SRES	Section Restrictions
SROS	Section Roster
STRK	Student Remarks
SXRF	Section Cross-List
TRAN	Transcript Print
TSUM	Test Summary
XRSB	Run Edit Report

Purchasing & Requisition

Mnemonic	Description
APPV	Approval Screen
APPW	Approval Password Maintenance
APRN	Approvals Needed
OPOL	Outstanding PO List
PINQ	Purchase Order Inquiry
POAL	PO Accepted Item Adjustment
PORC	Purchase Order Receiving
PORL	PO Receiving List Inquiry Screen
REQM	Requisition Maintenance
RINQ	Requisition Inquiry
RREG	Requisition Register
UNRQ	Requisition Reports

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Admissions Data

Mnemonic	Description
ADSU	Address Summary
AMSC	Applicant Miscellaneous
APPN	Applications
APSH	Application Status History
AREM	Prospect / Applicant Remarks
ASUM	Applicant Summary
BIO	Biographic Information
COM	Communication Information
CRI	Communication Code Entry
DADD	Additional Demographics
EMER	Emergency Information
FINF	Foreign Person Information
HACT	Applicant Honors / Activities
IASU	Institutions Attended summary
IHS	Individual History
INAT	External Institution Attended
IPC	Individual Pending Correspondence
ITR	Individual Tracking
NAE	Name and Address Entry
PRSP	Prospect Summary
REFA	Applicant Reference / Appts.
UTED	Applicant Comments

Registration / Student Records

Mnemonic	Description
BELV	Batch Academic Evaluation
BLDG	Buildings
CSAR	Section Availability Report
CSSC	Run Course Secion Schedule
EVAL	Evaluate Student Program
FASC	Faculty Section Assignment
FGRP	Final Grade Report
MMRP	Modify Mail Recipients
PROG	Academic Programs
PSPR	Proposed Student Program
RGN	Registration
RGPE	Registration Person Entry
SACP	Student Academic Program
SCHD	Student Schedule Print
SECB	Section Billing Information
SECT	Sections
SESC	Section Schedule Detail
SOFF	Section Offering Information
SPSH	Student Program Status History
SRES	Section Restrictions
SRGC	Section Registration Changes
SROS	Section Roster
STAD	Academic Advisor
STPA	Student Acad. Program Addition
SXRF	Section Cross-List
TLOC	Term Locator Dates
TRAN	Transcript Print
XRSB	Run Edit Report

Accounts Receivable / Cashiering

Mnemonic	Description
AIDE	Award Detail Entry
ARAI	Account Inquiry
ARSP	Account Receivable Statement Print
ARTI	Account Receivable Team Summary Inquiry
BADE	Bank Deposits
CREN	Cash Receipt Entry Screen
CRIN	Cash Receipt Inquiry
CRRE	Cash Receipt Reversal
CRSC	Cash Receipt Session Control
CSRP	Cash Receipt Print
MCRG	Miscellaneous Charges / Credit Invoices
PERC	Person Restrictions
RFVI	Refund Voucher inquiry
RGBS	Registration Billing Statement
RGPE	Registration Person Entry
SPIT	Sponsored Items Screen
SPSP	Sponsor Statement Processing
SPSR	Sponsor Statement Reprint
SSRC	Session Reconciliation Report

Financial Aid

Mnemonic	Description
AIDE	Award Detail Entry
FASI	Financial Aid Status Info.
IHI	Individual History by Office
LDIS	Loan Disbursements
SASM	Student Academic Summary
SATP	Student Attendance Pattern

Note: For Custom mnemonics updates, please see the Professional Development website.